

Board of Governors Meeting Minutes April 9, 2007

Members Present:

Jack Calvert
Carol Clarke
James Hannigan
Dennis Hudson (C)
Patricia Huth
Sandra Rasnak (VC)
Ginny Richardson
William Rotz

Members Absent:

Craig Mahlstedt

Others Present:

William Hammack (MD)
Marjorie Heffernan(Rec Sec)
Jack Phillips (AD)
Leslie Price (CTD)
Ed Wavak (Treas)
Nancy Whitlock (CT Adv)

The meeting was called to order by Chairman, Dennis Hudson, at 7:30 pm.

The Agenda was accepted, **M** Jack Calvert, **S** Jim Hannigan, **P** unanimous.

The Minutes were accepted as revised: Page 2 – month changed from August to July.

M Jim Hannigan, **S** Sandra Rasnak, **P** unanimous

Dennis Hudson offered a tribute to Bunny Smith who died on April 7. She was a stalwart Box Office Chairman and Props Chair extraordinaire.

Reports

Ed Wavak (Treasurer) spoke to the budget stating that while the numbers on the current statement show a plus, we will eventually have diminishing profits as the season progresses. Subscription sales are lower and we need other sources of income i.e. grants, fundraisers, plus other avenues of advertising. He is also considering other bids for the annual audit.

Jack Phillips (AD) urged members to attend the Director's Workshop April 13, 14, 15 and also the Regional Festival at AACT in Schaumburg, April 27-29.

Bill Hammack (MD) announced Interfaith Community Partners' MS4 benefit and MS5 sponsorship by Harris Bank.

His discussion raised the possibility of selling Box Office tickets on the internet. The systems offered will be evaluated. "Reserved Seats" may be a component of on-line selling, which we must consider.

Leslie Price (CTD) Open House May 14-17, graduating HSR May 22, Heimbrodt Award to be made. The CT 60th Anniversary was carefully budgeted and through clever spending netted a profit!

Carol Clarke (ADA Project) stated that the architect's plans are late but expect them to be finished and awaiting approval. Clean out of kitchen area will be July 23 – 4 people will do the work.

Patricia Huth (for Mike Huth/ Signage Project) Design of sign, movable letters to be added to highlight names of plays (or presentations). Problems envisioned:

1. physical attention to sign, ladder; manual manipulation at least every 3-4 weeks
2. visibility and readability of sign from moving trains
3. adequate lighting
4. village approval

The Cattell sign on the north face of the building, the TWS sign on the east, and a third sign proposed for the southwest corner of the building, should consolidation be attempted with a “church like” billboard be considered?

Dennis Hudson With the consensus of the BOG, a TWS-CTWS Family Portrait will be taken on June 16, 1 pm – rain date is Saturday, June 23.

Ed Wavak has discussed new Box Office hours and when Mary Ellen Schutt and Kelly Kopp consult with volunteers, new hours will be established to accommodate the heavier telephone traffic.

Sandra Rasnak presented the possibility of an audience survey for gathering information. She will work on a first draft, with potential release in September of October.

Dennis Hudson (Cattell Fundraiser) “Sell” the seats in Forum (120) for \$100.00; to go on sale May 1.

M Dennis Hudson, **S** Sandra Rasnak, **P** unanimous

The Wednesday morning group will be asked to make the new arm extensions.

Joan Szeremeta, in the office, will keep the records of the sets sold and to be “engraved”.

The Agenda is to be posted on the website on the day of the meeting.

Since Ann Marie Hultgren has resigned as Fundraising Chair, the BOG must compose another chair and committee.

Bill Rotz, Secretary in place of Benton Bullwinkel, will take over the duties as vacated.

The meeting was adjourned by consent **M** Jack Calvert, **S** Sandra Rasnak, **P** unanimous, at 9:18 pm.

An executive meeting followed.

Respectfully submitted,

Marjorie Mason Heffernan
Recording Secretary

MMH/js