

## Board of Governors Meeting Minutes July 18, 2007

### Members Present:

Dave Bremer  
Jack Calvert (at 8:35)  
Dennis Hudson (C)  
Patricia Huth  
Katie Pecis (S)  
Sandra Rasnak (VC)  
Denny Wise

### Members Absent:

James Hannigan  
Andrea Imes

### Others Present:

Ed Barrow (PSCC)  
Marjorie Heffernan(Rec Sec)  
Lou Schauer (BOT)  
Dick Traut  
Ed Wavak (Treas)

### Staff Present:

Bill Hammack (MD)  
Jack Phillips (AD)  
Leslie Price (CTD)

**Chairman Dennis Hudson** called the meeting to order at 7:35 pm. The agenda was accepted as distributed.

The **Minutes** of June 11, 2007 were accepted. **M** Denny Wise, **S** Sandra Rasnak, **P** unanimous

The **Minutes** of the BOG Retreat, June 16, 2007 were accepted as corrected. **M** Denny Wise, **S** Sandra Rasnak, **P** unanimous

The **Minutes** of July 11, 2007, Special BOG Meeting were accepted. **M** Denny Wise, **S** Dave Bremer, **P** unanimous

**Ed Wavak (Treasurer)**, reported that TWS is slightly profitable for June. Thad Hallstein has requested more lighting for the Cattell so that work may be accomplished in both Theatres simultaneously. The BOG agreed a bid from Design Lab at \$4204.00, with the Budget and Finance approving. **M** Denny Wise, **S** Patricia Huth, **P** unanimous  
Ed further suggested that upgrading the sound equipment with funds from the CTW 60<sup>th</sup> Anniversary (\$3,575) plus additional funds (\$1,000) from past contributions. **M** Patricia Huth, **S** Dave Bremer, **P** unanimous  
Ed also stated that arrangements have been made for the annual audit.

**Jack Phillips (AD)** The first 3 plays (MS1, F1, MS2) have been cast. Brookfield Zoo and TWS are connected with a series of presentations and consequent exposure of the Theatre to a broader population. As part of National Festival 365 Plays, TWS will present 7 plays August 3, 4, 5 and all are free to the public. The forthcoming article (Bill Hammack's work) will be in the local paper, "The Doings".

**Leslie Price CTD)** The CTWS outreach brochure will be mailed after the summer, at the beginning of school terms. She reported for Thad Hallstein that the Cattell lobby has been renovated.

**Bill Hammack (MD)** reported 1655 subscriptions have been sold and the automatic subscription process will now begin. He has vetted online ticket sale organizations and has decided on Click4Tix, which operates well with TWS software. For a \$2.75 charge, and with an uplink to our web, patrons can be served. He is also going to take advantage of the use of the window space (Legacies & Lace former store) to fill with costumes and props of TWS.

**Ed Barrow (PSCC)** offered the names of Carol Dapogny and Beth Hubbart as members of the committee. The BOG accepted these new members. **M** Patricia Huth, **S** Denny Wise, **P** unanimous

**Sandra Rasnak (VC)** spoke to the letter Andrea Imes sent to the contractor, Bob Butler (Allen E. Power) who will be the prime contractor for the ADA work beginning August 6.

Sandra then asked the BOG to consider an 80<sup>th</sup> Anniversary celebration and the need to plan and appoint a chair.

Jack reported that Patty Duke is available the first week in February 2008 and the general consensus is that TWS must continue the fundraising celebrations, galas, Taste of the Arts, etc.

General information included the CPR renewal classes for CT teachers, house managers and any person who wants to participate. Further education, a musical theatre educational venue will be held. The Cattell lecture series has 3 separate groups in the wings with the dates to be arranged when the calendar has been set.

**Richard Traut (BOT/P)** on the Donor Recognition Policy. This is a rather new organization and The TWS Foundation will develop levels and programs for memorializing donors to the Foundation. Two BOG members are asked to work with this committee toward that goal. (The difference is that annual donors may contribute to support the operational functions while The TWS Foundation funds are for future goals.)

The next ADA project is being scoped by Studio I – Andrea Imes and Bill Hammack are overseeing the architectural plans for a covered ramp.

Lou Schauer will chair a committee to appraise the “Bannerville” building and property soon to be sold. A number of options may be available.

Ed Wavak spoke of the money engendered by the 75<sup>th</sup> Anniversary Gala and its use for a “monument” type sign (similar to a church sign) with appropriate note of the people who worked for that event. Dick Traut (former BOG Chair) states that specific goals for the money were not set. After the Gala, the people wanted to have the “monument” but the village did not want to allow that type of signage in a predominately residential area. Recognition was shown in a variety of ways after the Gala.

Dennis Hudson (BOG Chair) suggested that another way might be found to acknowledge that group in some future project.

**Katie Pecis (S)** liaison to Special Committees. Patron Appreciation, Liz Steele and Bonnie Hilton suggested that this event be held every 5 years in the future.

**Benefits & Rental** There is very little “empty” space/time for rentals, TWS encourages benefits. A new chairman is needed.

**Denny Wise (BOG)** offered to talk to Carol Dapogny about educational efforts that can be prepared for Actives (and others, perhaps). Peggy Carlson agreed to continue doing advertising for the programs.

Dennis Hudson adjourned the meeting at 9:18 pm.

An executive meeting followed.

Respectfully submitted,

Marjorie Mason Heffernan  
Recording Secretary

MMH/js