

Board of Governors Meeting Minutes August 13, 2007

Members Present:

Dave Bremer
James Hannigan
Dennis Hudson (C)
Patricia Huth
Andrea Imes
Sandra Rasnak (VC)
Denny Wise

Members Absent:

Jack Calvert
Katie Pecis (S)

Others Present:

George Dempsey
Marjorie Heffernan (Rec Sec)
Jon Mills
Lou Schauer (CTAC)
Ed Wavak (Treas)

Staff Present:

Bill Hammack (MD)
Jack Phillips (AD)
Thad Hallstein (TD)

Chairman Dennis Hudson called the meeting to order at 7:30 pm. The agenda was adjusted to allow Thad to be the first to report and to add under “new business” a proposal by Jack Phillips.

The minutes of July 18, 2007 were accepted with one correction (funds from 60th CT Anniversary to \$4575).
M Denny Wise, **S** Dave Bremer, **P** unanimous

Thad Hallstein (TD) has begun MS1 construction and MS2 starts next week. The ADA work has constricted the TWS schedule for availability and so the fall timetable is condensed. Thad expressed concern for developing a pool of 7-10 competent crew chiefs for both lights and sound.

Ed Wavak (Treasurer) reported that financially TWS ended this fiscal year in a positive form. Expenses were carefully controlled and an especially heavy number of donations and contributions made for a profitable season. A more specific result will be forthcoming when the audit has been completed. He also stated that the net from “Taste of the Arts” is at \$20,000, but not all expenses have been met. It was unanimously agreed the event was impressively organized and presented most successfully.

Jack Phillips (AD) The “365” project was well received with numerous people attending the 4 performances with interesting discussions following the pieces. A Stage Manager’s Workshop will be held on August 27 and a “movement for Actors on Mondays starting September 24.

Dennis Hudson commented on the value of criteria, which Mary Cattell had envisioned for the Forum: expanding and educating audiences and Actives in “experimental” theatre. The series “365” met that standard. Since we are a community theatre and the only one in the area to be selected, this enhances our profile on a national basis.

Bill Hammack (MD) Renewal subscriptions were mailed, but is it difficult to give precise numbers until cancellations are tabulated. The box office goes online September 1 and as of August 1 has changed its hours (Tue – Fri 12pm to 5 pm). Donations of our old Cattell chairs have gone to Salt Creek Ballet and the balance to other theatres in the area. Mainstage sound enhancement will occur to include microphones (at the stage lip), repair of ALS, patch bay repair, 3 lavalier wireless mikes, relocation of house speakers and other sundry items for \$11,000.

Andrea Imes (ADA construction) Andrea has continued surveillance on the Power Construction and is well pleased with their progress. Because of some missed connections of information, Andrea asked for approval of \$2000 additional funds (extra tiling, timed faucets) to the Power bid. **M** Andrea Imes, **S** Denny Wise, **P** unanimous

The canopy/ramp is under consideration by architect and Village of Western Springs. The lack of a plat of survey (which the Village does not have) may hamper the plans temporarily.

Jack Phillips has confirmed February 1, 2 and 3 with Patty Duke to appear for a fundraiser and Liz Steele will chair the event.

Dennis Hudson will present "Conflict of Interest" policy statements to each BOG member for signature. This is an annual requirement.

Patricia Huth A new refrigerator is needed as the ADA construction has taken the space formerly used. Roland Imes is developing leads on "slightly damaged" new boxes for a specific size.

New Business

Jack Phillips suggested setting up an ad hoc group to investigate the need for a part-time technician (25-30 hours per week, \$18,000 to \$20,000, no benefits) to train Actives for sound and light crews. Because of the technical complexity of those areas, many Actives are not willing to try doing the work. With proper training and mentoring more people may be persuaded to work.

Lou Schauer has discussed "Bannerville" (property directly west) with the owner Emil Harley. He is going to hire a professional appraiser hired and Lou would like some Actives to see the property as well.

Jon Mills suggested that a liaison be appointed for Production Chairs to the BOG. Should a serious problem arise, there must be a procedure in place. In general, the members of the BOG felt the present system with Post Production Reports, the committee would recognize a serious situation and find solutions.

It was agreed that the monthly BOG minutes should be posted to all Actives via the internet.

Personnel Committee – Dave Bremer, Ann Marie Hultgren, Andrea Imes, Sandra Rasnak, Lou Schauer, and Cal Turner.
Post Production Chair is Marjorie Mason Heffernan.

The All-Theatre photo of June 16 was not a success and so, once again, the All-Theatre photo will be attempted on Saturday, September 29th at 1 pm (rain date is October 6 at 1 pm).

The meeting was, by consensus, adjourned at 9:15 pm. An executive session followed.

Respectfully submitted,

Marjorie Mason Heffernan
Recording Secretary

MMH/js