

BOG Minutes – April 14, 2008

Present: J.Hannigan, D.Bremer, P.Huth, J.Calvert, S.Rasnak, D.Hudson, D. Wise, A.Imes

Absent: K.Pecis

Also Present: J.Phillips, T.Hallstein, L.Price, B.Hammack, E.Wavak

John Mueller, Lou Schauer, Linda Bugielski, Dick & Charron Traut

Open: 7:30PM

Agenda: Revised & passed

Minutes: Approved unanimously

Recognition Committee: Mary Ellen Schutt presented the following nominees for Active

Laureate status: Cal Turner, Marilyn & Bill Wilson and Denny Wise.

Motion: to accept all of them; Bremer/Huth/Passed w/ 1 abstention.

Taste of the Arts (TOTA): Debbie Phillips reported plans are well underway with donations already coming in. Seven restaurants have already committed. Presented the form for Actives to sign-up (will be corrected.) BOG members are encouraged to donate above and beyond just buying tickets.

Treasurer: Good news; Feb 08 is above budget. Motion: to accept treasurer's report Denny/Dave/Passed U. Two separate items will be discussed later in the meeting.

AD Report: MS5 cast was presented with much discussion on the 2nd casting of Gonzo Schexnayder this season due to many turn-downs. *Quiet Man Tales* is still in question and will have to be decided soon; back-up play would be *Don't Dress for Dinner*. *Amadeus* is being done by Chicago Shakespeare in the Fall, and while it could be pulled from us, that's unlikely. Several Actives are being mentored for SM/ASM/Lights/Sound. Grant request from BNSF denied, despite Peter Hilton thinking it would come thru. Discussion on by-laws clarity of Actives vs. Patrons castibility. Sarah Vanikiotis will use Mase Place for her bridal attendants to dress for her wedding on May 24. OK by BOG.

MD Report: *Harriet the Spy* sold well. MS4 sales are soft, but article in newspaper this week should help. Benefit will be held on Tues. April 22 by Interfaith Community Partners. Next season's brochure will have a brand new look. MS5 has a sponsorship pending from Harris Bank. MN trip on May 9-11 has 40 sold. Bill will be attending a seminar on Fundraising. Patron Newsletter hopefully will be revised with some volunteers coming forward. Joan Szeremeta had eye surgery on 4/14 and will be out until May 12. Plumbing work completed thru the Prop Room and a Garbage Disposal will be installed in the kitchen. A (fake) security camera has been installed in the back parking lot to discourage garbage-dumping by strangers.

CTWS D Report: Brochure for 08-09 is being proofread and will go to the printer on 4/16/08. Registration will be in early May, and teacher contracts from next season have been mailed out. CTWS will donate several things to TOTA. Cyndy Soumar will direct the Holiday Show, *Scrooge*. Several grant requests are still pending, and Leslie will talk with Oberweis Dairy to set up "Shop 'n Share" days for this summer. Heimbrodt Award winner: Mason Maguire. Motion to accept: Huth/Bremer/Passed U

TD Report: MS4 is going well with the new projector in use. MS5 has started building and HSR show is going well. The 2nd Cabaret (April 19) will use the Pipe & Drape system. Headset rental being used for MS4 is going well. There is a new storage unit for headset equipment (built by Thad) that will minimize wear & tear, BUT maintenance will still be needed in the future. A paint trap in the paint shop has to be evaluated because of pipe size in our sink. Both "Herbie" lifts needed work, and they should be serviced yearly. The bill should be between \$700-800.

ADA-Phase II Report: Committee consists of Dennis Hudson, Sandra Rasnak, Jim Hannigan, Dave Bremer, Andrea Imes. Discussion on heated sidewalks w/ 4 thermostats. A soft price of \$250K depends on several other factors. Discussion on paying for this project through mortgage or line of credit. Dennis and Jim have already made inquiries from several banks.

Motion: With regards to Options A, B, or C, concerning the construction of the proposed ADA compliant entryway to TWS, details & diagrams of which were submitted by Baranski Hammer Moretta & Sheehy, Architects and Planners, to BOG on March 10, 2008 it is moved that Option C meets the general intent and purposes of the entryway as approved by the BOG on Feb 11, 2008 and be accepted for award and construction. Imes/Wise/7 Yea, 1 Nay.

Much discussion followed on various elements of Option C, and Ed Wavak cautioned about fiscal responsibility in building this type of entrance, with not much money available in reserves to pay for it.

Motion: With regards to contract of March 6, 2008 between Baranski Hammer Moretta & Sheehy and TWS, it is moved that said architects, in accordance with Item 2, prepare necessary construction drawings which will be in accordance with applicable building codes. Imes/Hannigan/7 Yea, 1 Nay

The issue of smoking within the structure will need to be addressed.

Financing the Project: Sandra suggested connecting with our 80th season with several smaller fundraisers and soliciting funds from our Patrons. Dennis and Jim have purchased advertising in MS4 program to start soliciting said funds. Outlook is not good for grant monies availability for ADA. TWS will look into hiring a person to write grants. Pledges from Patrons might make it easier to raise money rather than one large donation. **Motion:** It is moved that the BOG authorize Jim Hannigan and Bill Hammack to make inquiries about financing TWS's ADA-Phase II compliance project from 1st National Bank of LG, 1st National Bank of WS and WS Community Bank not to exceed \$300,000, and obtain initial commitments from said banks. To be presented at the May 10, 2008 BOG meeting. Imes/Hannigan/Passed U

Volunteer Policy: Pat and Sandra presented material on Patron vs. Active clarification that will go to the by-laws committee to review/rewrite.

Cattell Lobby Remodeling: Thad presented Phase II & III to update the Cattell lobby. Drawings, BOM and costs were presented, and discussion held on various elements of both phases.

Motion: Moved to proceed now with Phase II and part of Phase III which would stall a privacy drape, build a new Box Office structure, move the water fountain, remove unnecessary furniture, paint and finish the entire E brick wall not to exceed \$3000.
Jim/Dave/Passed U

Flex Pass: Proposed by Bill Hammack, a Flex-Pass would be good for 4 tickets which could be used in any combination, ie. 4 tickets for 1 play or 1 ticket for 4 plays.

Motion: Moved to offer 4-ticket Flex Pass for \$70 for 08-09 TWS season.
M_____S_____P_____

BOG Nominees: For FY starting 08-09 the following are nominated for 3-year BOG terms:
Vicki Blair, Linda Bugielski, Lou Schauer.

Audience comments: John Mueller presented a proposal for Healthworks Theatre to possibly have them perform at CTWS. Leslie will work with John to learn more about them and appropriateness to CTWS students.

Liaison reports: None

Correspondence: None

Adjourned: 9:40 PM Wise/Rasnak/Passed

Patricia Huth
Acting Secretary